

Minutes of the December 12, 2019 Meeting
Board of Trustees of the Beacon Meadows Special Dependent District
Carrollwood Cultural Center, 4537 Lowell Rd., Tampa, Florida

Trustees Present: Wendy McCrorey (President), Shirley Williams (Vice President), Barbara Appel (Treasurer), Penny Phillips (Secretary), Allen McCrorey (Trustee), Angela Lucero (Trustee), Anne Blevins (Trustee)

The meeting was called to order by Wendy at 7:06 p.m.

Secretary's Report – The minutes of the November 2019 meeting were read by Trustees in advance. Barbara made a motion, seconded by Shirley, that the minutes be approved. The motion was approved by a vote of 7-0.

Treasurer's Report (November 2019) (rounded to nearest dollar)

Revenues: \$14,971

Expenses:

 Utilities (43.00) - \$71

 Landscape maintenance (46.00) - \$800

Cash in bank: \$24,297

Available to spend: \$10,797

Old Business

Beginning of New Fiscal Year Tasks – Because the checklist did not specify who at the State is to receive a copy of the unaudited financial statement, the District's accountant contacted the Dept. of Financial Services. The response received was that a copy of the statement was not required to be provided. Penny notified Mary Mahoney, County Management & Budget, of this.

Mobley Homes Issues (Banner at Casey Rd. and Jackson Rd./Repair, Pressure Washing and Painting of Jackson Rd. Wall/Proposed Landscaping) – Penny reported that she had not been contacted by Tim Mobley, Jr. or any other representative of Mobley Homes during the past month. She indicated that it appeared Mobley Homes was using other forms of signage and banners to advertise the new housing development. Therefore, repair of the holes in the wall needed to be readdressed. However, finding the correct paint color for the wall once the repair was made was still an issue. The topic was tabled for a future Board meeting.

Hillsborough County 2019 Low-Volume Irrigation Grants – Shirley reported that Wendy signed the contract from the County, and it was returned to the County. Therefore, she will contact LeBel Landscaping and Jay's Property Maintenance to request that they coordinate the work to be done at the entrances. She will also take pictures of the project before, during, and after completion and, once the project is completed, submit LeBel Landscaping's invoice to the County with the pictures. There is also a report that needs to be completed and submitted.

Dead Plants at Entrances (Jay's Property Maintenance) – This topic is being addressed as part of the installation of the low-volume irrigation systems (see topic above).

Records Management Compliance – The topic was tabled for a future Board meeting.

Future Pressure Washing/Painting of Gunn Hwy. and Casey Rd. Walls – Barbara reported that Claudio Pinheiro may not be moving out of Beacon Meadows and, therefore, his company, Bay Pro Services of Tampa, may still be available for painting projects. Penny mentioned that repair and painting of the Jackson Rd. wall could be readdressed, since Mobley Homes offered to share the cost. Barbara pointed out that projects for the District needed to be prioritized, since repair of the Gunn Hwy. wall may need to take precedence over other projects. The topic was tabled for a future Board meeting.

Major Repairs to Gunn Hwy. Wall – The topic was tabled for a future Board meeting.

New Business

Holiday Decorations at Entrances – Because one of the wreaths at the Gunn Hwy. entrance had different lights than the other three wreaths, Allen volunteered to change out the lights, which Anne provided to him. Anne reported that she had spent \$90.39 on supplies. Penny made a motion, seconded by Wendy, that Anne be reimbursed \$90.39 for the supplies. The motion was approved by a vote of 7-0. Barbara reported that Dennis Murphy spent \$24.00 on extension cords for the entrance decorations. Penny made a motion, seconded by Wendy, that he be reimbursed \$24.00 for the extension cords. The motion was approved by a vote of 7-0. Trustees discussed when the decorations should be removed after the holidays. Penny made a motion, seconded by Anne, that the decorations be removed on January 4, 2020, starting at 9:00 a.m. at the Casey Rd. entrance. The motion was approved by a vote of 7-0.

Reimbursement for Postage Stamps – Penny reported that she purchased postage stamps for \$11.00 for Board-related business. Wendy made a motion, seconded by Shirley, that Penny be reimbursed \$11.00 for the postage stamps. The motion was approved by a vote of 7-0.

There being no further business, Penny made a motion, seconded by Wendy, that the meeting be adjourned, which was approved by a vote of 7-0. Wendy adjourned the meeting at 7:25 p.m.

Penny Phillips, Secretary _____

Wendy McCrorey, President _____