

Minutes of the September 14, 2017 Meeting
Board of Trustees of the Beacon Meadows Special Dependent District

Carrollwood Cultural Center, 4537 Lowell Rd., Tampa, Florida

Trustees Present: Michael Fisher (President), Dave duCille (Vice President), Barbara Appel (Treasurer), Penny Phillips (Secretary), John O'Neill (Trustee), Kathy Boyd (Trustee), Anne Blevins (Trustee)

Trustees Absent: None

Public Present: Joyce O'Neill, Shirley Williams, Wendy McCrorey, Allen McCrorey

The meeting was called to order by Michael at 7:03 p.m.

Secretary's Report – The minutes of the July 2017 meeting were read by Trustees in advance. Anne made a motion, seconded by John, to approve the minutes. The motion was approved by a vote of 7-0. There was no meeting conducted in August 2017 due to lack of a quorum.

Treasurer's Report (August 2017)

Revenues: None

Expenditures:

Landscape maintenance - \$775.00

Utilities - \$99.00

Irrigation controller/rain sensor (Casey Rd. entrance) - \$380.00

Cash in bank: \$57,365.88

Available to spend: \$52,876.00

New Business

Resignation/Appointment of Trustees

Seat BM4 (Expires Sept. 2018)

- Kathy submitted an oral resignation to the Board, effective immediately. Michael made a motion, seconded by Penny, that the resignation be accepted, which was approved by a vote of 6-0.
- Wendy McCrorey agreed to accept an appointment to this seat. Penny made a motion, seconded by Michael, that Wendy be appointed to Seat BM4, which was approved by a vote of 6-0.

Seat BM3 (Expires Sept. 2020)

- Dave submitted an oral resignation to the Board, effective immediately. Michael made a motion, seconded by Barbara, that the resignation be accepted, which was approved by a vote of 6-0.
- Shirley Williams agreed to accept an appointment to this seat. Penny made a motion, seconded by Michael, that Shirley be appointed to Seat BM3, which was approved by a vote of 6-0.

Penny will prepare the Hillsborough County Special District Information Form and distribute it to governmental agencies, as required.

Michael and John reported that they plan to sell their homes and will be resigning from the Board. John agreed not to resign immediately. Michael agreed to wait until the October Board meeting to

resign to allow officers to be appointed at the beginning of the new fiscal year. Allen McCrorey will be appointed to Michael's position at that time (Seat BM5).

Old Business

Water Bills at Casey Rd. Entrance – Barbara reported that the new irrigation controller/rain sensor was installed and the water bill for this entrance is now lower. Since only \$300.00 had been approved at the July 2017 Board meeting for installation of the replacement part, an additional \$80.00 needed to be approved by the Board. Barbara made a motion, seconded by Anne, that the additional \$80.00 be approved (46.00 Repair and Maintenance). The motion was approved by a vote of 7-0.

Major Repairs to Gunn Hwy. Wall – Barbara reported that she had no update from T-3 Construction on a potential start date for the project. However, T-3 Construction is still working on other major projects, so it is unlikely that the start date will be anytime soon.

Referendum to Increase District Assessment – Michael reported that the County Supervisor of Elections Office has the referendum and will distribute it to appropriate County staff for review. Penny asked if this included Mary Mahoney, County Management & Budget. Michael responded that he thought it did. Penny requested that Michael provide all contact information and any pertinent e-mails and other documentation to her so she can follow up on this matter after he resigns.

Search for New Trustee – Since Michael and John will both be resigning from the Board in the foreseeable future, Allen will be able to fill one of the positions, but another recruit is needed. All Trustees are asked to search for a potential new Trustee among residents in Beacon Meadows who are registered to vote in the precinct. Barbara will post an advertisement for recruits on the Beacon Meadows website and Penny will post one on Next Door.

Pressure Cleaning of Walls – Penny presented a proposal from Integrity Pressure Cleaning to pressure clean all three walls, which includes use of a hydrant water meter, for a total of \$2,225.00:

\$625.00 – Gunn Hwy. wall
\$425.00 – Casey Rd. wall
\$875.00 – Jackson Rd. wall
\$300.00 – hydrant water meter

The projected duration of the project is one to two days. Anne made a motion, seconded by Michael, that \$2,225.00 be allocated (46.00 Repair and Maintenance) for Integrity to pressure clean all three walls, as proposed. The motion was approved by a vote of 7-0. Penny reminded the Board that shrubbery needs to be cut off the walls and residents with property adjacent to the walls need to be notified in advance of the work to be done so they can move plants and other objects in their back yards that may be affected by the overspray. Barbara agreed to contact Jay's Property Maintenance about cutting back the shrubbery. Penny agreed to contact Integrity for a potential start date for the project and to draft a notice to applicable residents to either be mailed or hand delivered.

Other New Business

Public Depositor Annual Report – Topic not addressed but will be included on the October 2017 Board meeting agenda.

Assessment Roll - Michael reported that he filed the necessary documents to comply with the County's September 15 deadline, which included the Certificate to Non-Ad Valorem Tax Assessment

and the actual tax assessment roll for Beacon Meadows. However, since the County continues to send e-mail reminders, Michael agreed to contact the County to determine why this is the case.

Financial Records Audit – Since September is the end of the fiscal year, Barbara reported that she will start gathering the necessary information for the annual audit to be conducted by the District’s CPA.

There being no further business, Penny made a motion, seconded by Wendy, that the meeting be adjourned, which was approved by a vote of 7-0. Michael adjourned the meeting at 7:59 p.m.

Penny Phillips, Secretary _____

Michael Fisher, President _____