

Minutes of the March 12, 2015 Meeting
Board of Trustees of the Beacon Meadows Special Dependent District

Carrollwood Cultural Center, 4537 Lowell Rd., Tampa, Florida

Trustees Present: Carol Coon (President), Violeta Seda (Vice President), Barbara Appel (Treasurer), Penny Phillips (Secretary), John O’Neill (Trustee), Anne Blevins (Trustee), Michael Fisher (Trustee)

Public Present: Joyce O’Neill

The meeting was called to order by Carol at 7:08 p.m.

Secretary's Report – The minutes of the February 2015 meeting were read by Trustees in advance. Carol made a motion, seconded by Barbara, to approve the minutes. The motion was approved by a vote of 7-0.

Treasurer’s Report (February 2015)

Revenues: \$491.59

Expenditures:

- Utilities: \$164.33
- Domain Name (Annual Fee): \$55.95
- Web Hosting (Monthly Fee): \$6.00
- Property/Landscape Maintenance: \$745.00
- Late Fee to State: \$25.00

Total Expenditures: \$996.28

Cash in Bank: \$45,345.22

Available to Spend: \$35,285.00

Old Business

Irrigation System at Casey Rd. Entrance – Carol reported that the County officially denied the Board’s Application for Leak Adjustment, since the leak was not caused by a broken water pipe. Barbara reported that the water bill was “normal” last month (\$24.28).

Irrigation System at Gunn Hwy. Entrance – Jay’s Property Maintenance submitted a quote of \$145.00 to replace a faulty valve. There were three broken emitters that were replaced. Additionally, there is a valve for the grass zone that is not working. Omni Irrigation needs to locate this buried valve before it can be replaced. (Apparently, the irrigation system at the Casey Rd. entrance was also checked, as agreed to by Jay’s Property Maintenance, and no problem was found.) Carol made a motion, seconded by Penny, that \$145.00 (budget category 46.00 - Repair and Maintenance) be allocated for replacement of the faulty valve. The motion was approved by a vote of 7-0. Barbara reported that the water bill was “normal” last month (\$31.11).

New Fiscal Year Business – Carol signed the Special District Information Form listing all current Beacon Meadows Trustees. Penny reported that the signed form was required to be submitted to County Business & Support Services, County Supervisor of Elections, County Tax Collector, County Property Appraiser, and Florida Dept. of Economic Opportunity. For two of the submissions, copies of minutes of meetings reflecting when previous Trustees resigned and new Trustees were appointed were required to be included with the form. Total price for copies (\$3.00 – budget category 47.00 – Printing and Binding) and postage (\$4.69 – budget category 41.00 – Postage) was \$7.69. Carol made a motion, seconded by Barbara, to reimburse Penny \$7.69 for the cost of copies and postage. The motion was approved by a vote of 7-0.

Annual Fee to Florida Dept. of Economic Opportunity – Carol reported that she contacted Barbara regarding the late fee assessed and offered to pay the \$25.00. However, since Barbara had already submitted payment, Carol offered to make some other payment on behalf of the District as reimbursement for the fee.

Major Repairs to Gunn Hwy. Wall – Barbara reported that she noticed leaning sections of the wall on the west side of the entrance. However, the sections do not appear to be in imminent danger of falling. Therefore, the topic was tabled until a future meeting.

Auto Accident along Gunn Hwy. Wall – Barbara reported that she could not locate the paint scuffs on the wall while driving by. She thought they may have been washed off with rainwater. However, she planned to investigate further over the coming weekend.

New Business

Casey Rd. Wall – Barbara reported that she noticed some stair-step cracking on the Casey Rd. wall and some paint chipping off around one of the entrance signs. Discussion ensued regarding repair of the cracking and either touch-up painting or painting of the entire wall. It was agreed that estimates should be requested for both. Penny volunteered to contact Van-Dale Painting, the company that repaired and painted the Jackson Rd. wall. Violeta volunteered to request estimates from other companies. Penny offered to provide Violeta with some names of companies from Angie’s List.

Entrance Signs – Barbara reported that the entrance signs look faded due to oxidation. Carol recommended that 303 Aerospace Protectant be used to refurbish the signs. She added that the product can be purchased at West Marine at 3905 West Cypress St. in Tampa or at Amazon.com. John volunteered to wash the signs and use the product recommended by Carol. Anne volunteered to purchase the product. Barbara made a motion, seconded by Carol, to reimburse Anne up to \$35.00 to purchase one 32-oz. bottle of 303 Aerospace Protectant. The motion was approved by a vote of 7-0.

Jackson Rd. Wall – Barbara reported that there are plants growing out of the upper concrete layers of the Jackson Rd. wall. It was agreed by Trustees that Barbara should ask Jay’s Property Maintenance to spray herbicide on the wall to eliminate the plants.

Meeting Sign Vandalism – Penny reported that the base of the meeting sign at the Casey Rd. entrance had been bent. It appeared that someone had attempted to steal the sign or to intentionally damage the base. She was able to sufficiently bend the sign back into shape.

Transfer of Funds – Barbara reported that funds needed to be transferred between budget categories because of the excessive water bill at the Casey Rd. entrance caused by the water leak. Carol made a motion, seconded by Penny, that \$1,500 be transferred from budget category 46.00 – Repair and Maintenance to budget category 43.00 – Utilities. The motion was approved by a vote of 7-0.

There being no further business, Barbara made a motion, seconded by Violeta, that the meeting be adjourned, which was approved by a vote of 7-0. Carol adjourned the meeting at 8:02 p.m.

Penny Phillips, Secretary _____

Carol Coon, President _____