

## Minutes of the March 8, 2022 Meeting

### Board of Trustees of the Beacon Meadows Special Dependent District

#### Northdale Recreation Center, 15550 Spring Pine Dr., Tampa, Florida

Trustees Present: Wendy McCrorey (President), Barbara Appel (Treasurer), Penny Phillips (Secretary), Allen McCrorey (Trustee), Angela Lucero (Trustee), Anne Blevins (Trustee)  
Trustees Absent: Shirley Williams (Vice President)  
Public Present: Dena Galyardt

The meeting was called to order by Wendy at 7:10 p.m.

**Secretary's Report** – The minutes of the February 2022 meeting were read by Trustees in advance. Barbara made a motion, seconded by Anne, that the minutes be approved. The motion was approved by a vote of 6-0.

**Treasurer's Report (February 2022)** (rounded to nearest dollar)

Revenue from previous month: \$358

Expenses:

Utilities (43.00) - \$100

Landscape maintenance (46.00) - \$800

Mulch at entrances (46.00) - \$500

Cash in bank: \$49,682

Available to spend: \$39,183

### Old Business

**Unaudited Financial Statement Update** – Barbara reported that King & Walker advised her the State's automated system is now available for entry of financial information, but Beacon Meadows' information has not yet been entered. King & Walker will notify Barbara as soon as the information is available for certification by her and Wendy.

**New Mulch at Entrances** – Wendy reported that new mulch has been added at both entrances by Gator Property Management. She commented that the results look good, and Trustees agreed. Barbara reported that she paid the \$500 invoice for the work, as reflected in the February financial statement.

**Renovation of Ditch along Casey Rd. Wall** – In the February Board meeting, Barbara expressed concerns about recent renovation of the ditch, since the incline into the ditch is now quite steep and erosion could occur. Penny called County Public Works on February 9 to inquire if additional measures could be taken to curb erosion. A service request was entered into the system. On February 15, she received an email response from Robert Tramel in Business Operations indicating that staff inspected the ditch and found no erosion. Penny replied to his email on February 16 that the concern was not current erosion but future erosion. She did not hear back from him, so she was finally able to reach him by phone on March 1. Mr. Tramel agreed to discuss a possible resolution with the service unit supervisor. Since Penny did not hear back from him again, she tried to reach him by phone on March 8 but without success. However, the person who answered her call informed her that it appeared a work order had been created to pursue resolution of the issue. Penny agreed to follow up with Mr. Tramel before the April Board meeting.

### New Business

**Resignation of Trustee/Appointment of New Trustee and Vice President** – Shirley submitted her resignation from the Board dated March 4, 2022. Penny made a motion, seconded by Wendy, that Shirley Williams' resignation be accepted. The motion was approved by a vote of 6-0. Dena agreed to replace Shirley as Trustee. Wendy made a motion, seconded by Anne, that Dena Galyardt be appointed to fill vacant Seat #3. The motion was approved by a vote of 6-0. Then Wendy asked who among Trustees would be willing to accept appointment to the office of Vice President. Dena agreed to be Vice President. Penny made a motion, seconded by Wendy, that Dena Galyardt be appointed as Vice President. The motion was approved by a vote of

7-0. Barbara and Dena will make arrangements to meet at TD Bank to sign the signature card for Dena's name to be added and Shirley's name to be removed. Penny agreed to draft the meeting minutes as soon as possible for this purpose. Penny will also update and distribute the Special District Information Form with the changes, as required.

**Crepe Myrtle Trimming at Gunn Hwy. Entrance** – Wendy reported that she contacted Jim Sears of Gator Property Management to inquire about trimming of the crepe myrtles, which was done in the past in February as part of the contract acquired by Gator from Jay's Property Maintenance. Mr. Sears admitted that trimming of the crepe myrtles was missed in February, but he was adamant that it was too late now to trim them. He agreed to trim them at no charge one more time in late January 2023 but would charge for trimming them in the future, potentially \$35 to \$50 each. Penny commented that the Board should execute a new contract with Gator.

There being no further business, Anne made a motion, seconded by Allen, that the meeting be adjourned, which was approved by a vote of 7-0. Wendy adjourned the meeting at 7:39 p.m.

Penny Phillips, Secretary \_\_\_\_\_ Wendy McCrorey, President \_\_\_\_\_